



Please complete this form and return it with your payment
BURGLAR ALARM RENEWAL AND NEW PERMIT FORM
 Santa Rosa Police Department ♦ 965 Sonoma Avenue, Santa Rosa, CA 95404
 Alarm Permit Phone # 707-543-3616

FILE / PERMIT # _____

FOR RESIDENTIAL AND COMMERCIAL PERMITS

| | |
|---|----------------------------------|
| Name (of Resident or Business): _____ | Premise Telephone #: _____ |
| Address of Alarm (Include Suite# and Zip Code): _____ | |
| Mailing Address (If different from above): _____ | |
| Name of Person Responsible For Payment of Fees: _____ | Responsible's Telephone #: _____ |

FOR COMMERCIAL ALARMS ONLY

| | |
|--|--|
| Business Owners Full Name: _____ | |
| Ownership Type: _____ | |
| Owner's Address: _____ | |
| Has business changed ownership within past 12 months: (please circle one) Yes or No | |

ALARM COMPANY INFORMATION

| | |
|--|-------------------|
| Alarm Company Name: _____ | Telephone # _____ |
| Alarm Monitoring Service Name: _____ | Telephone # _____ |
| Type of Alarm: (Circle all that apply): Commercial Residential Audible Fire Silent Hold-Up/Panic Alarm | |

LIST THREE PERSONS WITHIN A 30 MINUTE DRIVE WHO CAN BE CONTACTED IN AN EMERGENCY
If you have an alarm monitoring service, please give us the same names and numbers they have for your alarm

| | |
|-----------------|-------------------|
| Name # 1: _____ | Telephone # _____ |
| Name # 2: _____ | Telephone # _____ |
| Name # 3: _____ | Telephone # _____ |

Please Print Name: _____ **Signature:** _____

See Reverse Side for Ordinance Summary and Fee Schedule

SUMMARY OF ALARM ORDINANCE

1. All alarm systems shall be installed in accordance with all applicable standards and requirements of the building code and applicable established standards as required by the City of Santa Rosa
2. All audible alarm systems, when activated, shall automatically cease transmitting within 20 minutes.
3. Upon request of the police department, a user or designated representative shall respond within one hour
4. It is unlawful to use any taped or otherwise recorded message to report a police or fire emergency to the City or Santa Rosa Communications Center.
5. It is a misdemeanor for any person to install, possess, operate, use, service, or maintain any alarm system without a valid permit. In addition, permits are non-transferable.
6. Permits may be denied on the following grounds:
 - a. The alarm system is deficient.
 - b. The applicant or applicant's agent has knowingly made any false, misleading fraudulent statements of material fact.
 - c. Applicant has had a similar type permit previously revoked
 - d. Violation of any of the provisions of this chapter.
7. Permits issued pursuant to this division shall be renewed annually.
8. Any change in ownership in a business shall require a new permit.
9. Permits shall be posted on the premises in a conspicuous location.
10. The permittee shall be responsible for any service, test, repair, maintenance, adjustment, or installation which might actuate a false alarm on a particular alarm system.
11. Newly installed alarms shall be granted a 15-day grace period in which to rectify system problems.
12. Grounds for revocation are:
 - a. Violation of any of the provisions of this chapter.
 - b. Excessive false alarms as defined by established regulations.
 - c. Any false, misleading, or fraudulent statement of material fact.
 - d. Failure of the permittee or representative to respond within one hour when requested by the police department.
13. If a permit is revoked, the permittee has ten days following such notice to offer evidence to the Chief of Police why it should not be revoked.
14. Any person whose application for a permit is denied, or whose permit is revoked, may appeal to the City Council within 15 days from the date of the mailing of the notice.

RULES & REGULATIONS

There shall be a recovery fee on each delinquent false alarm and permit fee account which is referred to a collection agency for collection. The amount of the recovery fee in each case shall be equal to the total of all cost and charges to the City made by the collection agency for recovery of the delinquent fee account.

Ten or more false alarms in any 12-month period is an excessive number, a public nuisance, and shall be grounds for the revocation of the permit.

The extra charge fee for each and every false alarm in excess of one received by the City in any 12-month period shall be:

| | |
|--|--|
| 2 nd false alarm \$125.00 | 6 th false alarm \$225.00 |
| 3 rd false alarm \$150.00 | 7 th false alarm \$250.00 |
| 4 th false alarm \$175.00 | 8 th false alarm \$275.00 |
| 5 th false alarm \$200.00 | 9 th false alarm \$300.00 |

FALSE ALARM PENALTY - 10th and each subsequent alarm - \$1000.00

| | |
|----------------------------------|--|
| Residential Permit \$10.00 | Business/Commercial Permit \$15.00 |
|----------------------------------|--|